



REPUBLIC OF THE PHILIPPINES
PROVINCE OF PANGASINAN
MUNICIPALITY OF ANDA
OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 50
Series of 2019

**“AN ORDER CREATING THE GRIEVANCE COMMITTEE OF THE MUNICIPAL
GOVERNMENT OF ANDA, PANGASINAN”**

WHEREAS, in line with the Revised Policies on the Settlement of Grievance in the Public Sector contained in CSC Resolution No. 010113, dated January 10, 2001 and implemented through CSC Memorandum Circular No. 02 s. 2001, the Agency hereby adopts the herein Grievance Machinery;

WHEREAS, a grievance shall be resolved expeditiously at all times at the lowest level possible in the agency. However, if not settled at the lowest level possible, an aggrieved party shall present his or her grievance step by step following the hierarchy of positions;

WHEREAS, all agencies shall establish a grievance machinery that is the best way to address grievance between or among government officials and employees;

WHEREAS, the aggrieved party shall be assured freedom from coercion, discrimination, reprisal and biased action on the grievance;

WHEREAS, grievance proceedings shall not be bound by legal rules and technicalities. Even verbal grievance must be acted upon expeditiously. The services of a legal counsel shall not be allowed;

WHEREAS, a grievance shall be presented verbally or in writing in the first instance by the aggrieved party to his or her immediate supervisor. The latter shall, within three (3) working days from the date of presentation, inform verbally the aggrieved party of the corresponding action;

NOW THEREFORE, I, JOGANIE C. RARANG, Municipal Mayor of Anda, Pangasinan, by virtue of the power vested in me by law as the Local Chief Executive, do hereby order creating the Grievance Committee of the Municipal Government of Anda, Pangasinan.

Section 1. Composition of the Grievance Committee

Chairperson : Mrs. Irma C. Catabay
Members : Mr. Rodolfo C. De Castro
 : Mr. Mac Arthur F. Aseo
 : Mr. Rey Alvezo
 : Mr. Leoneil C. Caalim
 : Mrs. Wilfreda Celeste
 : Mrs. Lailanie C. Calicdan
 : Mrs. Analiza C. Cas

Section 2. Scope

2.1.a The Grievance Committee shall consider only individual grievance of specific nature of members of the faculty Association and raised individually by the concerned aggrieved employee.

2.1.b The Grievance Committee shall not consider any grievance of general applicability of collective nature of raised collectively by more than one employee.



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Section 3 Effectivity

This Executive Order shall take effect immediately.

Done in the Municipality of Anda Pangasinan this 2nd day of December 2019.


JOGANIE C. NARANG
Municipal Mayor