

REPUBLIC OF THE PHILIPPINES  
PROVINCE OF PANGASINAN  
**MUNICIPALITY OF ANDA**  
OFFICE OF THE MUNICIPAL MAYOR

**EXECUTIVE ORDER NO. 48**  
**Series of 2019**

**“REORGANIZING/RECONSTITUTING THE LGU GAD  
FOCAL POINT SYSTEM (GFPS) OF THE MUNICIPALITY OF  
ANDA, PANGASINAN AND DEFINING ITS FUNCTIONS”**

**WHEREAS**, 1987 Philippine Constitution recognizes the fundamental equality of women and men before the law;

**WHEREAS**, Republic Act (RA) 9710, otherwise known as the MAGNA CARTA OF WOMEN mandates non-discriminatory and pro-gender equality and equity measures enable women’s participation in the policy formulation, planning, organization, implementation, management, monitoring and evaluation of policies, plans, programs and services for national, regional and local development;

**WHEREAS**, pursue women’s empowerment and gender equality pursuant to RA 7160 or the Local Government Code of 1991 (LGC), the General Appropriation Act (GAA), the MCW and other international commitments particularly the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW); the Beijing Platform for Action (BPA); and the Millennium Development Goals (MDGs);

**WHEREAS**, adopt gender mainstreaming as a strategy to promote and fulfill women’s human rights and eliminate gender discrimination in government systems, structures, policies, programs, processes and procedures;

**WHEREAS**, promote the general welfare, provide basic services and facilities and implement programs, projects and activities as provided for in Sections 16 and 17 of the LGC, the Philippine Plan for Gender-Responsive Development (PPGD) 1995-2025, the Philippine Development Plan (PDP) and other succeeding term plans;

**WHEREAS**, institute an enabling environment at the local level that will ensure gender responsive governance;

**NOW THEREFORE, I, JOGANIE C. RARANG**, Municipal Mayor of Anda, Pangasinan, by virtue of the powers vested in me by law, do hereby ordain:

**SECTION 1. CREATION**

There is hereby a LGU GFPS in the Municipality of Anda, Pangasinan that shall have an Executive Committee (ExeCom) and technical Working Group (TWG), to wit;

**SECTION 2. COMPOSITION OF THE EXECUTIVE COMMITTEE**

CHAIRMAN	:	<b>HON. JOGANIE C. RARANG</b> Municipal Mayor
VICE CHAIRPERSON	:	<b>MR. JOWEY C. CELZO</b> Municipal Social Welfare Development Officer
MEMBERS	:	<b>HON. LILYBETH C. KIONGSON</b> SB Committee on Finance, Budget and Appropriations SB Committee on Women and Family Affairs



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**HON. LEOPOLDO C. CAROLINO, JR.**  
President of the Liga ng mga Barangay  
**ENGR. SUNY C. OLERMO**  
Municipal Planning and  
Development Coordinator  
**MR. JIMMY C. CACHO**  
Municipal Budget Officer  
**MRS. ELIZABETH T. TOMAS**  
Municipal Agriculturist  
**DR. GILLEN V. VUELTA**  
Municipal Health Officer  
**MRS. EULA V. CASAÑA**  
Municipal Accountant  
**MRS. REGINA C. CASULLA**  
Municipal Treasurer  
**MR. CARLITO C. CATIVO**  
Municipal Civil Registrar  
**ENGR. ELMO C. CARIÑO**  
Municipal Engineer  
**MRS. LUZMINDA C. ACENAS**  
Municipal Assessor  
**MR. DANTE A. DE CASTRO**  
Sangguniang Bayan Secretary  
**MRS. IRMA C. CATABAY**  
Human Resource  
Management Officer  
**PCPT SANTIAGO D. BALOCO, III**  
Chief of Police – PNP ANDA  
**PSSG. AILYN O. OLIVEROS**  
PNP Women's Desk  
**DR. EDWIN A. AMPLER**  
District Supervisor  
**WINNELYN DELA CRUZ**  
Representative, Persons  
with Disabilities  
**MARIA CORAZON LEGASPI**  
Representative, Women's Association  
**MRS. MARINA REYES**  
Representative, Accredited NGO

**SECTION 3. POWERS AND FUNCTIONS**

The LGU GFPS shall exercise the following powers and functions:

- a. Lead in mainstreaming GAD perspectives in LGU policies, plans, and programs./ in the process, they shall ensure the assessment of the gender-responsiveness of systems, structures, policies, programs, processes, and procedures of the LGU based on the priority needs and concerns of constituencies and employees, and the formulation of recommendation including their implementation;
- b. Assist in the formulation of new policies such as the GAD CODE in advancing women's empowerment and gender equality;
- c. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review and updating of sex-disaggregated data or GAD database to serve as basis in performance-based and gender-responsive planning and budgeting;
- d. Coordinate efforts of different divisions/offices/units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes;



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- e. Spearhead the preparation of the annual and performance-based LGU GAD Plan and Budget (GBP) in response to the gender issues and or concerns of their locality and in the context of the LGU mandate; consolidate the same following the form and procedures prescribed in this Joint Memorandum Circular (JMC). The GFPS shall likewise responsible for submitting the consolidated GPBs of the LGU;
- f. Lead in monitoring the effective implementation of the annual GPB, GAD Code, other GAD related policies and plans;
- g. Lead the preparation of the annual LGU GAD Accomplishment Report (GAD AR) and other GAD reports that may be required under the MCW and the JMC;
- h. Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender development to harmonize and synchronize GAD efforts at various levels of local governance;
- i. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of development planning cycle; giving attention to the marginalized sectors, and
- j. Ensure that all personnel of the LGU including the planning and finance officers (e.g. accountants, budget officers, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan in appropriate capacity development program on GAD for its employees as part of and implemented under its regular human resource development program.

#### **SECTION 4. ROLES AND RESPONSIBILITES**

##### **a. The LCE shall:**

- i. Issue policies and/or directives that support gender mainstreaming in the policies, plans, PPAs and services of the LGU as well as in its budget, systems, processes of the LGU, including the strengthening, modification or reconstitution of the GFPS; and
- ii. Ensure the implementation of the GPB and approve GAD AR and other GAD related reports of the LGU as maybe required by the MCW-IRR and the JMC, duly endorsed by the GFPS Executive Committee and with assistance of the GFPS-TWG.

##### **b. The GFPS Executive Committ shall:**

- i. Provide policy advice to the LCE to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;
- ii. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU's constituents and employees;
- iii. Ensure the timely submission of the LGU GPB, GAD AR and other GAD related reports to the DILG which shall be consolidated for submission to PCW and appropriate oversight agencies;
- iv. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD budget;
- v. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's group or CSOs, NGAs, GAD experts and advocates, among others in pursuit of gender mainstreaming;
- vi. Recommend awards and/or incentives to recognized outstanding GAD PPAs or individuals who have made exemplary contributions to GAD.



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**c. The Technical Working Group (TWG) shall:**

- i. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;
- ii. Formulate the LGU GPB in response to the gender gaps and issues faced by their constituents including their women and men employees;
- iii. Assist on the capacity and competency development of and provide technical assistance to the offices or units of the LGU. In this regard, the TWG shall work with the Human Resource Development Office (HRDO) on the development and implementation of a capacity development program on GAD for its employees, as necessary;
- iv. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in the strategies and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;
- v. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;
- vi. Monitor the implementation of GAD-related PAs and suggest corrective measures to improve their implementation;
- vii. Prepare and consolidate the LGU GAD ARs and the other GAD-related reports; and
- viii. Provide regular updates and recommendations to the LCE or GFPS ExeCom regarding GFPS activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

**SECTION 5. TECHNICAL WORKING GROUP**

**GFPS TWG CHAIRMAN:** (to be elected from among the GFPS TWG members)

MEMBERS :

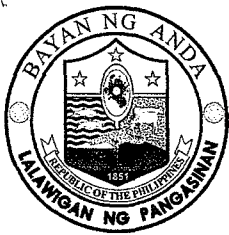
- MR JOWEY C. CELZO**  
Municipal Social Welfare Development Officer
- ENGR. SUNY C. OLERMO**  
Municipal Planning and Development Coordinator
- MR. DANTE A. DE CASTRO**  
Sangguniang Bayan Secretary
- MR. RODOLFO C. DE CASTRO**  
Executive Assistant II
- MRS. IRMA C. CATABAY**  
Human Resource Management Officer

**SECTION 6. SECRETARIAT**

MSWDO Staff (the GFPS secretariat, and/or whenever feasible the GAD office or unit designated by the LCE shall assist the GFPS ExeCom and the TWG in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services; preparation of meeting agenda; and documentation of GFPS' meeting and related GAD activities).

**SECTION 7. FUNDING REQUIREMENTS**

The Municipal Government through the Sangguniang Bayan shall allocate funds from the Gender and Development and the other sources for the operation and implementation of programs, projects, and activities of the committee.




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**SECTION 8. EFFECTIVITY**

This order shall take effect immediately upon signing hereof, shall remain in full force and effect until revoked in writing by the undersigned.

Done in the Municipality of Anda, Pangasinan this 29<sup>th</sup> of November 2019.



**JOGANIE C. RARANG**  
Municipal Mayor